



## PROPOSAL

Client Potential 2019 Client

Project	Design Costs	Printing/Supplies Costs	Total
<b>Custom Wedding Invitation Suite</b>			
120# Eggshell (White or UltraWhite)	\$275.00	\$525.00	\$800.00
Classic Printing • Single Layer Invitation 5x7, Details Card 5x7 or 4x6, Response Card 3.5x5, A7 Invitation Envelope, 4Bar Response Envelope Quantity, 100, 4/4			

<b>Custom Invitation Envelope Liner</b>			
70# Smooth	\$17.00	\$99.00	\$116.00
Classic Printing • To fit Euro flap invitation envelope, includes assembly Quantity, 100, 4/0			

<b>Custom Belly Band</b>			
80# Eggshell	\$17.00	\$67.00	\$84.00
Classic Printing • 12x1.5 Quantity, 100, 4/0			

<b>Addressing</b>			
Traditional Printed Addresses	\$110.00	\$179.00	\$289.00
<i>Includes printing in black ink on the front of invitation envelope &amp; black rubber stamping back of invitation envelope and front of response envelope, 100 each. Client may keep return address stamp. EAlexDesigns requires an excel file with all names and addresses. Excel files should be written exactly as the client wants them to appear. Excel file updates will range in charges from \$5 to \$100 depending on complexity, to avoid additional charges please request an example from EAlexDesigns prior to submitting your file.</i>			

<b>Invitation Assembly</b>			
Assembly	\$0.00	\$254.00	\$254.00
<i>Includes 100 invitation suite enclosures, purchased response stamps applied, envelope stuffing, then boxed &amp; shipped to client. Assembly price could increase based upon enclosure chosen. Current price reflects simple twine/string enclosure or purchased single layer belly bands and available post office stamps at \$0.50 each.</i>			
— OR —			
Assembly + Mailing	\$0.00	\$471.00	\$471.00
<i>Includes 100 invitation suite enclosures, purchased invitation &amp; response stamps applied, envelope stuffing and sealing, then mailed by EAlexDesigns. Assembly price could increase based upon enclosure chosen. Current price reflects simple twine/string enclosure or purchased single layer belly bands and available post office stamps at \$0.50 each for response and at \$0.71 each for invitation..</i>			

### Deposits/Payments

- A signed contract and a non-refundable retainer fee of at least 75% of the design cost is due before work will begin.
- The remaining balance (design & printing costs) due after printing costs have been revised by the printer. **Balance must be paid before printing will be ordered.**
- Please note, as of April 2016, EAlexDesigns charges 6% sales tax for clients within the state of Maryland.

### Payment Methods

- Via check, made out to Erin V. Keefer and mailed to 16 S. Decker Ave, Baltimore, MD 21224.
- To pay via credit card, please request an invoice from EAlexDesigns, please note an additional fee of 6% to cover processing will be included.

*Client understands this proposal is a good-faith estimate of basic design and printing costs only. Changes to text, images, design, color-scheme, or layout made after first proof, by client, as well as delays in conversations and approvals, may incur additional fees.*